

Town of Yountville

6550 Yount Street
Yountville, CA 94599



Town of Yountville

"The Heart of the Napa Valley"

Meeting Minutes – Final

Tuesday, May 3, 2022

3:00 PM

Town Hall Council Chambers

Town Council

Mayor John Dunbar

Vice Mayor Marita Dorenbecher

Council Member Margie Mohler

Council Member Eric Knight

Council Member Joe Tagliaboschi

The Town of Yountville is committed to complying with the Americans with Disabilities Act (ADA) and other similar federal and state laws in all respects. If, as an attendee or participant in this meeting, or in meetings on a regular basis, you will need special assistance beyond what is provided, the Town will provide reasonable accommodations for you. Individuals who need auxiliary aids or services for effective communication or participation in programs and services of the Town of Yountville are invited to make their needs and preferences known by contacting the Town Clerk at (707) 944-8851 at least 72 hours prior to the meeting. This notice is available in accessible alternate formats from the ADA Coordinator.

1. CALL TO ORDER; CONVENE REGULAR MEETING - 3:00 P.M.

Mayor Dunbar called the meeting to order at around 3:10 p.m.

2. ROLL CALL

Present: 5 Mayor John F. Dunbar, Vice Mayor Marita Dorenbecher, Council Member Margie Mohler, Council Member Eric Knight, Council Member Joe Tagliaboschi

Absent: None

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was held.

4. ADOPTION OF AGENDA

Mayor Dunbar informed the public of the late addition of item 8-D to the agenda.

A motion was made by Council Member Tagliaboschi, seconded by Vice Mayor Dorenbecher to Adopt the Agenda. The motion carried by the following vote:

AYES: 5; Mayor Dunbar, Vice Mayor Dorenbecher, Council Member Mohler, Council Member Knight, Council Member Tagliaboschi

NOES: 0

ABSTAIN: 0

5. PROCLAMATIONS AND RECOGNITIONS

A. Warren Nelson Proclamation

Mayor Dunbar presented the proclamation.

B. Municipal Clerks Week Proclamation

Mayor Dunbar presented the proclamation.

6. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

None.

7. CONSENT CALENDAR

A. Consider Adoption of Resolution Number 22-4116 Amending the Professional Services Agreement 2015-440 Between the Town and Colantuono, Highsmith & Whatley, PC for Legal Services to Update Exhibit B Compensation terms.

B. Adopt Resolution Number 22-4117 Approving Memorandum of Understanding with Yountville Employees' Association and YEA Mid-Management Professional Unit for the Period July 1, 2022 to June 30, 2027.

C. Staff submittal of the 2021 Housing Element Annual Progress Report (APR) to the California Department of Housing and Community Development (HCD).

- D. Receive and File Quarterly Investment Report for March 2022.
- E. Monthly Financial Report for March 2022.
- F. Approve minutes of the regular meeting held April 19, 2022.

Council Member Knight requested to pull Consent Calendar items A and B for discussion.

A motion was made by Council Member Mohler, seconded by Council Member Knight to approve the Consent Calendar items C, D, E, and F. The motion by the following vote:

AYES: 5; Mayor Dunbar, Vice Mayor Dorenbecher, Council Member Mohler, Council Member Knight, Council Member Tagliaboschi

NOES: 0

ABSTAIN: 0

Council Member Knight pulled item A from the Consent Calendar to recognize Town Attorney Bell's hard work and efforts to the Town.

A motion was made by Council Member Tagliaboschi, seconded by Council Member Mohler to Approve Consent Item A. The motion carried by the following vote:

AYES: 5; Mayor Dunbar, Vice Mayor Dorenbecher, Council Member Mohler, Council Member Knight, Council Member Tagliaboschi

NOES: 0

ABSTAIN: 0

Council Member Knight pulled item B from the Consent Calendar to recognize the efforts and service of Town staff to the Town throughout the pandemic.

A motion was made by Council Member Mohler, seconded by Council Member Knight to Approve Consent Item B. The motion carried by the following vote:

AYES: 5; Mayor Dunbar, Vice Mayor Dorenbecher, Council Member Mohler, Council Member Knight, Council Member Tagliaboschi

NOES: 0

ABSTAIN: 0

8. PRESENTATIONS

A. Annual Affordable and Workforce Housing (Measure S) Oversight Committee Update.

Celia King, Finance Director, introduced Chair Hillery Trippe.

Chair Trippe presented the annual report.

B. Public Safety Quarterly Report.

Sergeant Ryan McWilliams presented the Sheriff's 2022 first-quarter report.

C. CalFire Quarterly Report.

Fire Chief Jason Martin presented the CalFire 2022 first-quarter report.

D. Measure L Fire Tax.

Joseph Nordlinger presented the report.

9. PUBLIC HEARINGS

- A. Introduce and waive the first reading of Ordinance Number 22-507, the Washington Street Activation Ordinance. The proposed Washington Street Activation Ordinance is to establish a process to permit business owners in the Washington Street Activation Zone to allow for accessory uses associated with the business operations that either occur outside or provide interest to Washington Street.

Kirsty Shelton, Planning & Building Director, presented staff report.

Public Hearing held.

Public Comment Held.

The following individuals submitted electronic public comment – David O'Malley, Hillery Trippe, Tracy McArdle, and Larry and Rita Fox.

The following individuals provided in-person public comment – Whitney Diver-McEvoy.

The Town Council discussed and took the following action:

A motion was made by Council Member Mohler, seconded by Council Member Knight to Introduce and Waive the First Reading of the Ordinance. The motion carried by the following vote:

AYES: 5; Mayor Dunbar, Vice Mayor Dorenbecher, Council Member Mohler, Council Member Knight, Council Member Tagliaboschi

NOES: 0

ABSTAIN: 0

10. ADMINISTRATIVE / REGULAR ITEMS

- A. Introduce and Waive First Reading of Ordinance Number 22-508 Adding Chapter 8.26 to Title 8 of the Yountville Municipal Code Regarding Expressive Activities and Expressive Events.

Steve Rogers, Town Manager, presented staff report.

Public Hearing held.

Public Comment Held.

The following individuals provided in-person public comment – Seth Tenscher.

The following individual submitted electronic public comment – Michael Borck.

Town Council discussed and directed staff to revise the ordinance language.

- B. Monthly Water Conservation Update and Consider Adoption of Resolution Number 22-4118 Implementation of updated Phase 2 Water Shortage Emergency Regulations.

John Ferons, Public Works Director, presented staff report.

Public Comment – None.

Town Council discussed and directed staff to amend the resolution as follows:

- Modify language merging items nine and ten at the discretion of staff in the resolution.

A motion was made by Council Member Mohler, seconded by Council Member Tagliaboschi to Adopt the Resolution as amended. The motion carried by the following roll call vote:

AYES: 5; Mayor Dunbar, Vice Mayor Dorenbecher, Council Member Mohler, Council Member Knight, Council Member Tagliaboschi

NOES: 0

ABSTAIN: 0

- C.** Discussion and request for direction on maintaining the two-story height limit for Accessory Dwelling Units.

Kirsty Shelton, Planning & Building Director, presented staff report.

Public Comment Held.

The following individuals submitted electronic public comment – Kimberly Cook.

Town Council discussed and directed staff to provide clear definitions on restrictions for two-story Accessory Dwelling Units for the upcoming ordinances that will be discussed in a future meeting.

- D.** Consider Adoption of Resolution Number 22-4119 Increasing the Salary of the Town Manager in Accordance with His Employment Agreement.

Gary Bell, Town Attorney, presented staff report.

Mayor Dunbar provided an oral report of the recommendations contained with Resolution Number 22-4119 regarding Town Manager Rogers salary and fringe benefits..

Public Comment – None.

Town Council discussed and took the following action:

A motion was made by Council Member Mohler, seconded by Mayor Dunbar to Adopt the Resolution. The motion carried by the following roll call vote:

AYES: 5; Mayor Dunbar, Vice Mayor Dorenbecher, Council Member Mohler, Council Member Knight, Council Member Tagliaboschi

NOES: 0

ABSTAIN: 0

11. STAFF INFORMATIONAL REPORTS - NONE

12. COUNCIL MEETING REPORTS, COMMENTS AND AGENDA ITEM REQUESTS

Agendas and Minutes related to Council Members meeting attendance are maintained separately by the various meeting bodies.

- A.** Napa County Flood Control & Water Conservation District

Mayor Dunbar provided updates on floodwall installations from the District meeting.

- B.** Napa Valley Transportation Authority (NVTA)

No report.

C. Upper Valley Waste Management Agency

Council Member Mohler reported that Upper Valley Waste Management Agency met in April and will meet again next month and provided details on the Shred-It Day Event.

D. LAFCO of Napa County

Council Member Mohler reported that LAFCO met in April and will meet again next month.

E. Watershed Information & Conservation Council

Council Member Knight provided update from the Conservation Council and that the newly created a Drought and Shortage Task Force had its first meeting.

F. Cal Cities Update

Vice Mayor Dorenbecher provided report from the Taxation Revenue and Taxation Policy Committee meeting. The North Bay Division also met and had a short presentation.

Council Member Mohler informed that CalCities Board discussed new policies regarding plastic containers. She also reported on the Environmental Quality Policy Committee meeting.

G. Climate Action Committee Report

Vice Mayor Dorenbecher reported the Committee saw a presentation on solid waste and recycling as well as wood waste and biomass technology.

Mayor Dunbar shared on the State presentation on environmental initiatives.

Mayor Dunbar informed Council Member Knight joined Vice Mayor Dorenbecher, Town Manager Rogers, and himself for the North Bay Division meeting where the Mayor and Vice Mayor received recognition for their leadership and service during the pandemic.

H. Council Ad Hoc and Standing Committee Reports

No report.

I. Reports and Announcements

Mayor Dunbar announced the Townwide Yard Sale, Budget workshop, Arts Sip and Stroll.

13. ADJOURNMENT

A motion was made by Vice Mayor Dorenbecher, seconded by Council Member Knight to Adjourn the meeting. The motion carried by the following vote:

AYES: 5; Mayor Dunbar, Vice Mayor Dorenbecher, Council Member Mohler, Council Member Knight, Council Member Tagliaboschi

NOES: 0

ABSTAIN: 0

